

JOHNY DOEY

[Your Address]
[City, Postal Code]
[Your Email]
[Your Phone Number]

[Date]

[Bursary Provider's Name]
[Organization Name]
[Address]
[City, Postal Code]

Subject: Application for [Name of Bursary]

Dear [Bursary Provider's Name]

I am writing to apply for the [Name of Bursary] as I am in great need of financial assistance to further my studies. I am an enthusiastic and hardworking student currently enrolled at [Name of Institution], pursuing a [Name of Course/Degree]. Receiving this bursary would greatly alleviate my financial burden and allow me to focus on my academic goals.

I come from a financially disadvantaged background, and despite my family's best efforts, affording tuition fees, study materials, and other necessary expenses has been challenging.

My academic record reflects my dedication and commitment to my studies, and I am determined to succeed despite these financial obstacles.

I am particularly passionate about [mention your field of study or career aspirations] and believe that with the right support, I can make a meaningful contribution to my community and country.

Your bursary program provides students like me with the opportunity to achieve our dreams and contribute positively to society.

Attached to this letter, you will find all the required documents, including my academic transcripts, proof of financial need, and any other supporting documents requested in the bursary application criteria. I would be grateful for the opportunity to be considered for this bursary and assure you of my commitment to making the most of this opportunity.

Thank you for taking the time to review my application. I sincerely hope for a positive response and look forward to your consideration. Please feel free to contact me should you require any further information.

Yours sincerely,

[Your Full Name]
[Your Student Number (if applicable)]